

# INDIAN WEIGHTLIFTING FEDERATION

C-2/18, SECTOR-31, NOIDA

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F. No. - IWLF-61-Recruitment-2025-26-1

**Sub: - Engagement of Chief Executive Officer (CEO) on contractual basis.**

1. Indian Weightlifting Federation invites applications for the engagement of Chief Executive Officer (CEO) on contractual basis initially for a period of 02 years extendable up to 05 years. The CEO will be responsible for leading the strategic and operational functions of the Indian Weightlifting Federation, ensuring the growth and development of the sport in India. The role demands strong leadership, organizational management, and stakeholder engagement to enhance India's weightlifting ecosystem.
2. **Requirement:** One Chief Executive Officer
3. **Educational Qualification:**
  - i. **Essential:** 2 years Post Graduate degree in any field after completion of 3 years or more of Undergraduate Degree from a recognized Institution.
  - ii. **Desirable:** PhD/MBA in Sports Management.
4. **Experience:**
  - i. **Essential:** 15 years of experience in Management/Leadership role in Public/Private Sector Companies, Sports Organizations, Consultancy Organizations, International / Multinational Organization, Government Departments.
  - ii. **Desirable:** Minimum 10 years' experience in Sports Administration.
  - iii. Strong understanding of the Indian and global sports ecosystem.
  - iv. Proven experience in fundraising, sponsorship management, and stakeholder engagement.
  - v. Excellent leadership, communication, and decision-making skills.
  - vi. Passion for sports, especially weightlifting.
  - vii. Experience in working with national or international sports federations.
  - viii. Strong network within the Indian sports industry, government

agencies, and corporate sectors.

- ix. Knowledge of sports policies, regulations, and governance structures.

## **5. Key Responsibilities**

### **(i) Strategic Leadership & Governance**

- Develop and implement long-term and short-term strategic plans aligned with the vision and mission of IWLF.
- Ensure governance compliance with national and international sports regulatory bodies.
- Act as a bridge between the Executive Committee and operational teams.

### **(ii) Operational Management**

- Oversee day-to-day operations of IWLF, ensuring smooth execution of programs and competitions.
- Manage budgets, financial planning, and resource allocation for efficient functioning as directed by the President, IWLF.
- Drive marketing, sponsorship, and fundraising initiatives to ensure financial sustainability as directed by the President, IWLF.
- Any other work as directed by the President, IWLF.

### **(iii) Sports Development & Performance Enhancement in consultation with the National Coach, IWLF**

- Establish high-performance training programs for athletes and coaches.
- Collaborate with stakeholders, including government agencies, sports organizations, and private partners, to enhance infrastructure and resources.
- Oversee athlete welfare programs and anti-doping initiatives.

### **(iv) Stakeholder & Media Engagement**

- Represent IWLF at national and international forums as directed by the President, IWLF from time to time, building strong relationships with key stakeholders.
  - Manage communications, public relations, and media strategies to promote Indian weightlifting with prior approval and consensus of President, IWLF.
  - Work with sponsors and partners to enhance funding and brand visibility with prior approval of the President, IWLF.
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(v) **Handling of Secretariat staff**

- Lead the Secretariat staff and administer and supervise the personnel deemed fit, based on the need and the nature of work. Supervise and guide the research team for all activities undertaken/delegated to it. Will make presentations for CSR funding / International competitions / ACTC / other proposals in consultation with the President, IWLF.
- Will assess and handle the digital media marketing / IT Manager of the Federation in consultation with the President, IWLF.
- Maintain strong stakeholder relations, including with Khelo India Games secretariat, Sports Authority of India, Ministry of Youth Affairs & Sports, Indian Olympic Association, National Anti-Doping Agency to ensure that athlete training plans and performance objectives for Olympic Games are aligned with all necessary stakeholders in consultation with the President, IWLF.
- Monitor, evaluate and implement all plans related to infrastructure and facilities for Indian Weightlifting Federation. This would include overseeing the operations of its secretariat office and the need for improvement of facilities in consultation with the President, IWLF.

5. **Compensation**

- Competitive salary and benefits as per industry standards.

6. **Application Process**

- Interested candidates can submit their resume and cover letter to [weightlifting@weightliftingindia.in](mailto:weightlifting@weightliftingindia.in) by 22-4-2025. Only shortlisted candidates will be contacted for the final interview.

7. **Terms and Conditions of the CEO shall be as under:**

- a) **Age limit:** Maximum 65 years at the time of appointment.
- b) **Tenure:** The contractual engagement will be initially for a period of 2 years, extendable upto 3 years depending on the requirement or till the age of 70 years whichever is earlier.
- c) **The minimum period of engagement will be for 2 years and CEO cannot leave his/her job before the expiry of period of 2 years from the date of joining on any pretext whatsoever and it will result in forfeiture of salary for 3 months, if happened otherwise.**
- d) **Remuneration:** Remuneration will be fixed in commensurate with experience and Industry Standard.
- e) **Tax Deduction at Source:** The Income Tax or any other tax liable to be

deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS / Service Tax Certificates, as applicable.

- (a) **TA/DA: Entitlement as per Indian Weightlifting Federation norms only.**
- (b) **Extension:** Performance of the CEO would be continuously reviewed and extension will be considered on the basis of performance review report by President, IWLF.
- (c) **Leave:** He / She will be entitled for 18 days leave in a calendar year on a pro-rata basis. Therefore, above individuals shall not draw any remuneration in case of his/her absence for a period of beyond 18 days in a year. The un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

#### **8. Confidentiality:**

- (a) CEO, IWLF may not, except with the previous sanction of the SAI Committee in the bonafide discharge of his/her duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or anonymously or pseudonymous in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather during the course of employment, without the prior approval of the President, IWLF will deem fit for the legal action.
- (b) During the course of employment with the IWLF, the CEO would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of employment to anyone who is not authorized to know.
- (c) The CEO, IWLF engaged by the SAI Committee shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Indian Weightlifting Federation.

## 9. Other Conditions:

- (a) In case of performance of CEO, IWLF is not found up to the mark, his/her services will be discontinued after giving one month notice.
- (b) Indian Weightlifting Federation reserves the right to terminate the contract, by giving thirty days' notice to the CEO.
- (c) Eligible and willing candidates may submit their applications along with their detailed CV with subject as "**APPLICATION FOR THE POST OF CEO-IWLF**" to PRESIDENT, INDIAN WEIGHTLIFTING FEDERATION, email on [weightlifting@weightliftingindia.in](mailto:weightlifting@weightliftingindia.in) and by post on the following address:

INDIAN WEIGHTLIFTING FEDERATION  
C-2/18, SECTOR-31, NOIDA,  
UTTAR PRADESH 201301

- (d) The application must reach by 22<sup>nd</sup> April 2025.

-Sd/-  
President  
Indian Weightlifting Federation